

Boxed Fields and/or bolding denote required information that must be provided. Circle selections and number in order of importance.

Heartland Multiple Listing Service

(System Assigned)

The information provided here will be available to all Heartland system users now and in the future and may not be deleted.

COM COMMERCIAL

Initial Status
(Circle 1)

Active Incoming
Auction Model

Type
(Circle 1)

BUSN OPP OFFICE RETAIL
INDUSTRIAL OTHER WAREHOUSE

Price

\$ _____

Low List Price

\$ _____

Lease or Sale
(Circle 1)

LEASE LEASE OR SALE SALE

Leased?

YES NO

Lease Price

\$ _____
(Req'd if Price < 1)

Area

Address

NUMBER _____

DIR _____

STREET NAME _____

(Required)

ST TYPE _____

City

County

Zip

Legal

Tax ID

(Req'd if County is Cass, Clay, Jackson, Platte, Johnson or Wyandotte)

-PROPERTY INFORMATION-

Min SF _____

Max SF _____

Total SF _____

Zoning _____

In Flood Plain?

YES NO UNKNOWN
(Circle 1)

Busn/Bld Name

Age Description (Circle 1)

UNDER CONS 3-5 YRS 16-20 YRS 41-50 YRS
NEW 6-10 YRS 21-30 YRS 51+ YRS
2 YRS/LESS 11-15 YRS 31-40 YRS

Year Built

Stories

Lot Size

Sprinkler

DRY WET
YES NO

Builder

-GENERAL INFORMATION-

Road Access (Circle up to 2)

CITY INTERSTATE RAILROAD
COUNTY PAVED UNPAVED
HIGHWAY PRIVATE OTHER

Occupancy (Circle up to 2)

OWN LEASE TEN CONT VACANT
OWN VAC TEN OCCU OTHER

Location (Circle up to 2)

BUSN DIST OFFICE PARK STRIP CTR
FREE STAND RESID DIST UNDERGRND
INDUST PARK SHOP MALL OTHER

Utilities (Circle up to 6)

220V SVC PHONE SAN SEWER
440V SVC SEPTIC SYS WATER
ELECTRIC OTHER OTHER
GAS

Miscellaneous (Circle up to 6)

BLDG SIGN JANITOR SVC SEC SYS
DEL DOOR POLE SIGN SMOKE DET
DISPLAY REFRIG FNC STOR
FRGHT ELEV PRIV REST INS STOR
PSNGR ELEV PUBL REST OUT STOR
EXT LIGHTS SCALES OTHER

Current Use (Circle up to 3)

ACCOUNTING CAR WASH GIFT SHOP LIQUOR STORE REMARKS SRVC-PROF
SELF STORAGE CHILD CARE GROCERY MEDICAL SVC RESTAURANT TRUCK STOP
AUTO SVC CHURCH HOTEL/MOTEL MANUFACTURE RETAIL WAREHOUSE
BAR/TAVERN DENTAL INDUSTRIAL NURSING HOME SERVICE STN OTHER
BEAUTY FOOD SVC LAUNDRY OFFICE SRVC-BUSINESS MOBILE HM PK
CAR DEALER FAST FOOD RECREATIONAL

Parking (Circle up to 4)

ASSIGNED LIMITED USE PAVED
COMMON LOT NONE REMARKS
COVERED LOT ON STREET UNPAVED
GARAGE PARKING LOT OTHER
LEASED

Current Lease Terms (Circle up to 3)

FIXED LONG TRM RENEW OPT
FULL SVC MONTHLY TRIPLE NET
GROSS PERCENTAGE YEARLY RENEW

-OFFICE INFORMATION-

Agent ID

2nd Agent ID

Other Phone

____-____-____

Type

Phone Fax
Cell Text

Other Phone

____-____-____

Type

Phone Fax
Cell Text

List Date

____/____/____
(MM/DD/YYYY)

Expiration Date

____/____/____
(MM/DD/YYYY)

Internet Sites

ALL REALTOR.COM CO-OP WEBSITES NONE

CO-OP PHONE #

____-____-____

Bonus

Bonus XD

____/____/____
(Req'd if Bonus is Entered)

Email

Earnest Deposit To

SA Comp

Show Instructions (1 Req'd; Circle up to 3)

APPT DAYSLEEPER MODEL
CALL OFC KEY in OFC OCCUPIED
CALL SELLR LA PRESENT SEC SYSTEM
COMBO LB iBOX VACANT
CALL CO-OP LEASED

Buyer Brk Comp

Trans Brk Comp

Possession (Circle 1)

CLOSE NEGO SPECIFIC
EARLY OTHER TENANT
IMMED

Photo Instructions (Circle 1)

DIAGRAM MLS OUT-AREA
LST OFC NOT REQ UC

List Agent Capacity (Circle 1)

DESIGNATED AGT
SELLER'S AGT
TRANS BROKER

Listing Type (Circle up to 3)

EXCLUSIVE AGY PROSP EXEMPT
EXCLUSIVE RIGHT TO SELL VARIABLE RATE
LIMITED SERVICE

-INDUSTRIAL INFORMATION-

Net Charges

Office Square Feet

Clearance Height

____.____

of Dock Doors

Drive In Doors

Door Height

Tenant Finish Allowance

____.____

Railroad (Circle up to 2)

MAINLINE POTENTIAL SPUR
NONE SIDELINE OTHER

REMARKS - 350 Characters

Lined area for Remarks (350 characters).

ADDITIONAL REMARKS - 300 Characters - Will appear on the full detail (2 page) report on the agent only matrix.heartlandmls.com

Lined area for Additional Remarks (300 characters).

DIRECTIONS - 350 Characters

Lined area for Directions (350 characters).

ADDITIONAL DIRECTIONS - 300 Characters - Will appear on the full detail (2 page) report on the agent only matrix.heartlandmls.com

Lined area for Additional Directions (300 characters).

SHOWING AGENT INFORMATION - 350 Characters

Form with 10 horizontal lines for text entry.

PRINT PUBLICATION TEXT - 144 Characters

Form with 4 horizontal lines for text entry.

VIRTUAL TOUR LINK - 225 Characters

Form with 6 horizontal lines for text entry.